**NEW APPLICANTS & RE-REGISTERING**

**Grunthal Caring Hands Food Bank requires the following documents when registering for the first time and for re-registering. Please make sure that you bring them in with you for the following distribution day.**

**\*\*You are allowed only one hamper bag without these documents after initial registration or reregistration.**

* **If you have any concerns regarding this process, please speak to our registration official in the office.**

**DOCUMENTS NEEDED FOR REGISTERING:**

**1) Current Medical Card or Cards** (with current Address on it)

for **ALL** individuals living in the household (this includes anyone 18 years & older)

(Obtain by calling 1-800-392-1207 or by applying online – Manitoba Health Card)

**2) Income information:** Any of the following that apply for anyone 18 years & older.

* Current **Canada Child Benefit** if you have children under 18 years. (MB allowance statement or bank statement)

 (May obtain this by calling 1-800-387-1193)

* Copy of **current** **Government Income Assistance** (assessment or bank statement)

Employment Income Assistance, Disability Financial Assistance, Old Age Pension, etc.

OR

* **Employment Income** (for all over 18 years)
	+ Copy of 2 prior paystubs with employer’s name & phone number.
	+ Print out of your latest tax year, this includes **all persons** living in your household – (No Summary or Assessment)

Call 1-800-959-8281 to obtain a copy

**3) Current Address documentation (physical location)**

* A document with current address.

**Eg.:** Current name & phone number of landlord with rental documents

**RE-REGISTRATION DAYS ARE AS FOLLOWS:**

**MAY 2nd, May 16th, May 30th , June 13th**

Thank you for your cooperation

**Grunthal Caring Hands Food Bank**

**Regulations for Clients**

* Food/items that are received from the food bank may not be sold. Clients selling items will no longer be eligible for food bank service.
* Unwanted food can be returned to the Food Bank.
* Clients who are disruptive, abusive or under the influence of intoxicants at a distribution may be refused service.
* There is no smoking of any kind on Elim Church property, including the food bank building and grounds, and church parking lot and grounds.
* Clients are not to line up for food bank distribution prior to 1:45pm. Access to the food bank doors and ramp must remain clear prior to this time.
* Clients may have someone else pick up food for them by contacting the food bank to make these arrangements (either by phone call, text or a signed note).

 *NOTE: Clients may have someone else pick up food for them* ***twice in a row only****, and then they must show up in person.*

* Fabric bags can be returned for 1 free pick when available. Bags can be refused if they are soiled, covered with pet hair, damaged or are too small.
* Food bank client information is kept confidential.
* Food bank clients are to inform the food bank of any changes to their situation (for example, number of people in dwelling) in a timely manner.

**For more information:** [www.grunthalcaringhands.org](http://www.grunthalcaringhands.org) [www.facebook.com/GrunthalCaringHandsFoodBank/](http://www.facebook.com/GrunthalCaringHandsFoodBank/) info@grunthalcaringhands.org